

# West Virginia Italian Heritage Festival

340 West Main Street  
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Clarksburg, WV 26301  
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## CRAFT APPLICATION AND RULES

1. A CRAFT VENDOR SHALL ONLY SELL ITEMS THAT ARE EITHER HANDMADE, HANDCRAFTED, OR HAND EMBELLISHED. EXAMPLES: HAND-POURED CANDLES, HANDMADE CUTTING BOARDS, HANDCRAFTED JEWELRY (i.e.-CANDLES THAT ARE PURCHASED FOR RESALE ARE NOT FOUND UNDER THIS CLASSIFICATION). IF VENDOR HAS QUESTIONS ABOUT VALIDITY OF PRODUCT, PLEASE CALL THE OFFICE.
2. THE FESTIVAL RESERVES THE RIGHT TO LIMIT THE NUMBER OF EACH TYPE OF PRODUCT SOLD ON FESTIVAL GROUNDS.
3. VENDOR MUST PROVIDE PROOF OF LIABILITY INSURANCE COVERAGE FOR THE PERIOD OF TIME COVERING THE FESTIVAL.

Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Emergency Contact and Phone Number: \_\_\_\_\_

Items to be sold: \_\_\_\_\_

Please indicate size of street space needed with the guidelines below.

10' x 10' Space \$400.00 \$ \_\_\_\_\_

10' x 20' Space \$500.00 \$ \_\_\_\_\_

2 Separate 10' x 10' Spaces \$700.00 \$ \_\_\_\_\_

Will you require a tent canopy rental? YES NO

Tent Canopy Rental \$150 per 10X10 space \$ \_\_\_\_\_  
(if you have a 10X20 space you will need two canopies)

Refundable Rental Fee for  
Extension Chords and Lights: \$75 \$ \_\_\_\_\_  
*\*Fee will be refunded upon return of undamaged WVIHF property\**

SUBTOTAL: \$ \_\_\_\_\_

Less 10 % if paid IN FULL by June 10, 2019: \$ \_\_\_\_\_

BALANCE DUE: \$ \_\_\_\_\_

\*\*REQUIRED FOR APPROVAL\*\* Electrical Hook-Up Requirements: AMPS: \_\_\_\_\_ VOLTS: \_\_\_\_\_

\* New vendors are required to submit a picture of the tent or trailer that will be used

\* If tent canopy rental is necessary, vendor must submit one-half of the booth rental fee plus the total amount of the canopy rental, with the signed application (full amount due May 10, 2019, if utilizing the 10% discount).

\* Certificate of liability insurance must be submitted with application.

\* Vendor agrees to provide Italian products for purchase.

\* Vendor agrees to decorate their booth with an Italian theme.

\* Failure to comply with rules of application will result in negation of contract and loss of funds that have been submitted.

\* The West Virginia Italian Heritage Festival assumes no responsibility for theft, damages, negligence of applicant vendor or other vendors, loss of funds due to visitor attendance, and/or acts of God

\* Once signed and received by this office, this document becomes a legally binding contract.

\* Emailed contracts with digital signature are acceptable as agreement in terms. Please make a copy for your records.

Vendor Signature \_\_\_\_\_

Date \_\_\_\_\_

WVIHF Representative \_\_\_\_\_

Date \_\_\_\_\_